

STUDENT PERSONNEL



Island Catholic Schools

INJURY/ILLNESS AT SCHOOL 512

Rationale

The health, safety and well-being of the students is of prime importance to all school employees.

Policy

The Board of Directors and its employees shall provide for the health, safety and well-being of the students during the time they are entrusted to their care.

1. All school employees in respect to the health of the students, will act in the same manner as would a reasonable and prudent parent in a give situation.
2. Parents or guardians will be notified of any significant illness or injury immediately.
3. Medication will not be given or administered to students by school employees unless a situation that necessitates immediate action to support a student's physical well being is required.

Course of Action

1. Administration of Prescription Drugs to Students
 - 1.1 If a student who is incapable of self-administration must receive medication prescribed by a medical practitioner during the school day or during an extra-curricular or co-curricular activity, the principal may agree to provide a monitoring function. The request to have medication administered must be made in writing by the parent to the Principal.
 - 1.2 Where a staff member assumes the responsibility for monitoring the administration of medication, it is essential that medical directions be obtained and followed explicitly, and that adequate records are kept, e.g.:
 - Student's name;
 - Name of medication or preparation;
 - Prescription number;
 - Physician;
 - Prescribed dosage during school hours;
 - Observed dates and times of consumption;
 - Notes of any related incidents;
 - Reactions;
 - Breaks in routine;
 - Related communication with parents, guardian or physician;
 - and



Extenuating circumstances.

- 1.3 Principals shall ensure that staff monitoring the administration of any medication are informed in advance concerning possible reactions which may occur, and the appropriate procedures to follow. Parents or guardians, the student's physician or personnel of a Health Unit should be consulted as necessary.
2. Life-Threatening Medical Conditions
 - 2.1 The principal, through registration procedures and in consultation with parents or guardians, shall attempt to identify any students who are subject to medical conditions which may be life threatening and who, therefore, may require specific medical attention.
 - 2.2 Having secured advice in such cases, the principal shall attempt to ensure that all who may be involved with the student, e.g., school staff, volunteers, school bus drivers and substitutes, are informed concerning any required emergency procedures.
 - 2.3 Specific instruction by medically qualified personnel should be sought for staff members who may be required to apply respiratory equipment or give injections, e.g., severe allergic reactions. etc.
3. Serious Injury or Accident

In the event of serious injury or accident the following procedures should be followed;

 - 3.1 The staff member should apply first aid treatment if required and practical, and if the staff member is competent to do so.
 - 3.2 In all instances of serious injury, the staff member should stay with the injured person and direct a responsible person to notify the parents or guardians.
 - 3.3 If practical and possible, the paramedics should be called to arrange for treatment and transportation to the nearest medical facility.
 - 2.4 In the event that paramedics are not available, e.g., camping trips, excursions, etc., appropriate arrangements should be made to access medical attention or transport the injured student to a medical facility.
4. Non Prescription Drugs

Non-prescription drugs shall not be purchased on the accounts of the Board or the school, nor distributed to any student enrolled in a school operated by the Board.
5. Legal Consent for Medical Treatment

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Under no circumstances will employees of the Board give legal consent to medical treatment of students in their charge. In the event medical treatment is refused by a medical practitioner because of lack of valid consent, the employee shall:

- 5.1 Defer the opinion of the medical practitioner;
- 5.2 Advise the principal (or designee) of the problem and the recommendation of the medical practitioner; and
- 5.3 Continue to attempt to contact the parents or legal guardians.

Reference:	Approved
	Date Approved: March 1995
Cross-reference:	Date(s) Revised: September 2001, February 2014